

CASTLE CAMPS PARISH COUNCIL

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MINUTES

FOR MEETING HELD ON THURSDAY 9TH JANUARY 2020 MEETING AT 8.00PM IN CASTLE CAMPS VILLAGE HALL

PRESENT: Sue Herbert (Chairman), Clive Germany, Terry Chapman, Roy Harper, John Biggs & Cindy Smith.
In attendance: Melanie Laing (Parish Clerk) & 1 parishioner

The meeting started at 8.03pm

- 1. Apologies and reasons for absence** Apologies received from Dan Hoddinaott due to work commitments & Mike Peirson due to ill health, Apologies were accepted
- 2. Approval of Minutes** of meetings: Council meeting 14th Nov 2019, proposed by Terry Chapman, seconded Roy Harper - all present at that meeting agreed. Planning meeting 12th Dec 2019, proposed by Cllr Herbert, seconded Cllr Chapman - all present at that meeting agreed. All Minutes were signed.
- 3. Declarations of interest.** None
- 4. District and County Council items of interest.** None
- 5. Parishioners' Question Time.**
Concerns were raised - over the water flowing down Bartlow Road, numerous blocked drains in the village and the poor state of the road in High Street & Haverhill Rd

6. Discuss and vote on Planning applications

6.1 Parish Council

Reference	Address	Proposal
S/3301/19/FL S/3302/19/LB	Park Farm, Haverhill Road	Conversion of redundant farm outbuilding to one bed annex
Decision	All Councillors present support this application	

6.2 District Council

Reference	Address	Proposal	Status
S/3786/19/FL	Manor House, Haverhill Rd	Erection of porch	Approved 20/12/19
S/3551/19/VC	Land off Bartlow Rd	Variation of condition 2 (Approved plans) of Planning permission S/4299/17/RM- Approval of reserved matters of appearance, layout, scale and landscaping following outline planning permission S/0415/17/OL for the erection of up to 10 dwellings	Still out for consultation
S/3463/19/FL	The Nook Haverhill Rd	First floor rear extension (resubmission of S/1326/19/FL)	Approved 02/12/19

7. Parish Tree Warden

- 7.1 Future Tree works application will be dealt with by Cllr Harper. Clerk to forward applications along with Neighbour Letters. RH
- 7.2 Discussion on the possibility of putting a Tree Preservation Order (TPO) on the Ribbon & Flower tree along Bartlow Rd. Cllr Herbert to speak to the family, Cllr Harper to look into TPO SH/RH
- 7.3 Cllr Harper to investigate a dead tree overhanging verge along Church Lane
- 7.4 Cllr Biggs raised a point about the boughs on the oak tree on The Green being too low and will look into finding someone to assess it. Cllr Harper will look into a TPO for the oak as it's a village focus point. JB
- 7.5 Clerk to report public footpath near Dairy, as first part across field is currently unsafe due to slurry and field exit is slippery and overgrown Clerk

8. Matters Arising – For information only

- 8.1 Local Highways Initiative grant (LHI) Invoice is on hold. School sign wig wag on Bartlow Rd is working in the morning but not afternoon. Cllr Herbert will check Park Lane sign and organise time locks to be updated SH
- 8.2 Cllr Herbert to talk to a parishioner about creating Soeedwatch Area awareness signs SH
- 8.3 Reflectors for posts edging the Green have been purchased by Cllr Hoddinott and put in place

8.4 Parish lighting energy supply switch – in hand Clerk

9. Matters for the council to discuss / vote on

9.1 Telephone Box levelling quote by R F Goodwin for £495 + vat was agreed by all councillors Clerk

9.2 Community Highways Volunteer Scheme – date set for 4th Apr MP

9.3 Cllr Germany to put together a quote for village maintenance. CG

9.4 Cllr's Smith & Biggs will attend training on 1st Feb. Clerk

9.5 75th Anniversary of VE Day 08-10 May 2020. Cllrs Herbert & Smith to submit forms for road closure. Cllr Chapman proposed an amount of £600 towards costs if needed, seconded by Cllr Biggs, all present agreed.

Preliminary discussions for street party to be held before next meeting SH

9.6 Following on from the finance meeting held in Dec Cllr Herbert proposed a precept of £19,800, Cllr Smith seconded, All agreed

9.7 Due to a misunderstanding in communication, Prestige Sports advert ran for longer than required and has been overcharged. Cllr Herbert proposed a lower sum of £36 as a good will gesture, Cllr Harper seconded. All agreed. A Letters page is to be introduced to the Review

10. Recreation Ground

SH

10.1 Sport England Grant – initial quotes received. Clerk to chase final quote for concrete skate ramp

10.2 External, lockable weatherproof box for MUGA lighting containing light switch with lights activated on a timer. Cllr Herbert to obtain quote

10.3 Cllr Germany to look at fence post nearest CATS building as it's moving CG

11. Finance

The Clerk

11.1 Receipts

Date	Payer	Item	Amount
12/12	A Talbot	Camps Review adverts	£154.00
16/12	Feet Retreat	Camps Review adverts	£19.20
16/12	Alun Design	Camps Review adverts	£48.00
12/12	Suffolk Oil Solutions	Camps Review adverts	£84.00
12/12	S Rose Plumbing	Camps Review adverts	£30.00
17/12	Peasegood & Skeates	Camps Review adverts	£48.00
30/12	D Basham	Thur Football	£350.00

11.2 Payments since last meeting

Date	Payee	Item	Amount
31/12	Unity Bank	Service charge	£18.00
16/12	M Laing	Clerk wages Nov	£219.40

11.3 Payments to be agreed

Payee	Item	Amount
M Laing	Clerk wages Dec	£274.25
CCC	Street lighting 01/10/2018 – 30/09/2019	£640.82
Julian Basham	Parish grass & hedge cutting 2019	£2730.00
Essex Cares Ltd	Review printing – Dec issue	£135.00
D Hoddinott	Reflectors for posts edging The Green	£11.50
Cambridge County Council	Contribution to LHI £2000	On Hold

Payments in 11.3 were proposed by Cllr Herbert, seconded by Cllr Chapman, All agreed

11.4 Account balances as of 31/12/2019

Maintenance	£671
Online account	£26,710
Sinking Fund & Grants	£11,213
Saver account #2	£191 (S106)

12. Clerks Items

12.1 Clerk to create Highways fault report

13. Matters for next Agenda and Notes

Val Seekings has given notice of her retirement so a new Internal Auditor is needed.

14. Date of Next Meeting: Planning – 13 Feb / Full Council – 12 Mar

Full Council in 2019/20: 12 Mar / Planning Committee in 2019/20: 13 Feb, 09 Apr

Meeting finished at 9.18pm. Melanie Laing